



**APPLICATION FORM FOR ADMISSIONS TO DOCTORAL PROGRAMMES (PART TIME & FULL TIME) AT SPA VIJAYAWADA- ACADEMIC YEAR 2023-24**

| DETAILS OF THE DOCTORAL PROGRAMME APPLIED FOR<br>(ONE APPLICATION IS ACCEPTED FOR EACH PROGRAMME AND FORM TO BE FILLED IN BLOCK LETTERS)   |  |   |             |   |  |
|--|--|---|-------------|---|--|
| Applied for Doctoral Programme in<br><i>(Tick any one of the Doctoral Programme applied for. Applicant needs to submit separate application forms for each programme applied for)</i>  |  | <input type="checkbox"/> PhD – Architecture<br><input type="checkbox"/> PhD – Planning<br><input type="checkbox"/> PhD – Building Engineering and Management  |             | Paste Recent Passport Sized Color Photo |  |
| Amount Paid (in Rs)  |  |   |             |   |  |
| SBI I-Collect Reference Number<br><i>(Enclose Online Fee Payment Proof)</i>  |  |   |             |   |  |
| Date of Payment  |  |   |             |   |  |
| Category of Research<br><i>(Tick any one of the category of research i.e., either Full Time or Part time. One cannot apply for both category. Once a category is ticked, thereafter tick on any one of the sub-category. *Candidates opting for 'fellowship' sub-category, please read instructions in the Admission Notification.</i> |  | <input type="checkbox"/> Full Time <input type="checkbox"/> Part Time<br><input type="checkbox"/> Fellowship* <input type="checkbox"/> In-house<br><input type="checkbox"/> Self-financed <input type="checkbox"/> Off campus<br><input type="checkbox"/> Sponsored |             |   |  |
| <b>Applicant's Information:</b>  |  |   |             |   |  |
| 1  | Candidate's Name<br>(as per SSC/Std X Mark sheet)  |   |             |   |  |
| 2  | Father's Name<br>(as per SSC/Std X Mark sheet)     |   |             |   |  |
| 3  | Mother's Name<br>(as per SSC)                      |   |             |   |  |
| 4  | Date of Birth<br>(Enclose proof of Date of Birth)  | 5   | Gender      |   |  |
| 6  | Category (Gen/EWS/OBC-NCL/SC/ST/PwD)               | (Enclose copy of OBC-NCL/EWS Category Certificates issued on or after 01 <sup>st</sup> April, 2022 in the Central Government Format and should be signed not below the rank of Tahsildar)   |             |   |  |
| 7  | E-mail address                                     |   |             |   |  |
| 8  | Mobile Number                                      |   |             |   |  |
| 9  | Religion   | 10  | Nationality |   |  |
| 11   | Aadhar Number<br>(Enclose Aadhar Certificate copy) |   |             |   |  |
| 12   | Proposed PhD Supervisor at SPA Vijayawada          | (Write the name of 01 permanent faculty of SPA Vijayawada with PhD degree, who you would like to be supervised by. It is advised to discuss with that faculty, before proposing the name)   |             |   |  |
| 12   | Address for Communication                          | Street/Flat/Block/Door  |             |   |  |
|  |  | Town/City/District  |             |   |  |
|  |  | State/Union Territory   |             |   |  |
|  |  | Pin Code  |             |   |  |
| 13   | Permanent Address                                  | Street/Flat/Block/Door  |             |   |  |
|  |  | Town/City/District  |             |   |  |
|  |  | State/Union Territory   |             |   |  |
|  |  | Pin Code  |             |   |  |

|   |   |                          |                        |  |                 |
|---|---|--------------------------|------------------------|--|-----------------|
| Academic Qualifications: Write aggregate % of marks OR CGPA of qualifying degree. (For list of degrees eligible for PhD admission, refer to Admission Notification dated 01.04.2023. Candidates pursuing final year of the PG Programme can also apply, as per instructions given in Admission Notification dated 01.04.2023. Enclose copies of mark sheets and degree certificates, as per instructions) |   |                          |                        |  |                 |
| 14  | <b>Name of the Exam</b>   | <b>% of Marks / CGPA</b> | <b>Year of Passing</b> | <b>Board / College and University</b> (Write Name of Degree and then the name of Board / College and University) |                 |
|   | SSC / X (Secondary)   |                          |                        |  |                 |
|   | XII (Higher Secondary)  |                          |                        |  |                 |
|   | B.Arch./ B.Plan/<br>B.Tech  |                          |                        |  |                 |
|   | Masters Degree<br>(For students with foreign degrees, enclose equivalence certificate by AIU, MoE, GoI)   |                          |                        |  |                 |
| Any Other   |   |                          |                        |  |                 |
| 15  | Name of the Sponsoring Organisation and Address<br>(To be filled in case of sponsored candidate, fulfilling criteria, as per instructions given in Admission Notification dated 01.04.2023)                                     |                          |                        |  |                 |
| 16  | Sponsoring Organisation is:<br>Government / Semi Government / Private / Planning or Architectural Office<br>(Tick whichever are applicable)   |                          |                        |  |                 |
| 17  | Employment Tenure with the Sponsoring Organisation :<br>(As per instructions given in Admission Notification dated 01.04.2023, enclose necessary NOC and Letter indicating Grant of Leave, status of Employment and Sponsoring) |                          |                        |  |                 |
| GATE Information: (Only qualifying and valid GATE scores, if any) Please enclose supporting certificates, if this section is filled:  |   |                          |                        |  |                 |
| 18  | GATE Exam Paper Subject and Code  | Category                 | Score                  | Qualifying Score   | Year of Passing |
|   |   |                          |                        |  |                 |
| Extra-Curricular Achievements (If any) Please enclose supporting certificates, if this section is filled:   |   |                          |                        |  |                 |
| 19  | Name of the Activity  | National/State/District  | Type of Activity       | Prize won  |                 |
|   |   |                          |                        |  |                 |
| Work Experience (if any) Note: Candidates applying with only UG degree needs to compulsorily document 03 years of experience in teaching / research / professional practice. Attach supporting experience certificates from the employers, with clear duration indicated.   |   |                          |                        |  |                 |
| 20  | Name of the Organization & Address  | Nature of Responsibility | From Date              | To Date  |                 |
|   |   |                          |                        |  |                 |
|   |   |                          |                        |  |                 |
| Give the Reference of One Eminent Person (not related to you) who is familiar with your academic background and work.   |   |                          |                        |  |                 |
| 21  | Name  | Designation              | Address                | E-mail   | Phone No.       |
|   |   |                          |                        |  |                 |

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Please write your "Research Concept" for applying to the specific Programme at SPA Vijayawada for which you are filling this application. Please write within this box (2 pages) with a maximum of 1500 words.

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## Other General Instructions

- i. The candidate needs to read this application form together with the Admission Notification for Direct Admissions to SPAV for PhD programmes dated 01.04.2023 available at SPAV website.
- ii. Application envelopes/packets containing duly filled application form and supporting self-attested documents need to reach the following address on or before May 01, 2023 05.00 PM:

**The Registrar**  
**School of Planning and Architecture, Vijayawada**  
**Survey No.4/4, ITI Road, Vijayawada – 520008,**  
**Andhra Pradesh. Ph: +91 866 2469449**

Envelopes to be super-scribed with the text “**Application for Admission to** (write the name of programme applied for)” duly mentioning the candidate name with full postal address on the envelope, which to reach the institute through post/ courier/ in person on or before **May 01, 2023 by 05.00 PM**. Applications received after the last date will not be considered irrespective of postal or any other delays. The short listed / eligible candidates shall be notified on the School’s website and must produce the original certificates & a set of self-attested photocopies etc., at the time of Qualifying Examination/Interview.

- iii. Application fee (non-refundable) for PG programme per course is Rs.3,000/- for General/OBC-NCL/EWS categories and Rs.2,000/- for SC/ST/PH categories and can be paid through online only. If an applicant is applying to multiple PhD Programmes, he/she should pay separate for each application & enclose the proof of payment along with each application.  
Directions to application Fee Payment: <https://www.spav.ac.in/spavadmissions.html>
- iv. The candidates pursuing final semester PG Programme, can also apply and must submit the CGPA/Percentage marks secured till the II Semester (for 2 year PG Programme) and submit all mark sheets till the said semester. Such a student is required to submit an undertaking/certificate issued by their institute, certifying that the applicant is ‘appearing in final examination of final semester’. Such candidates, if provisionally admitted, are required to submit final year mark sheets and provisional degree certificate, prior to the commencement of classes at SPA Vijayawada. Candidates who have completed the eligible programmes are required to produce provisional degree certificates, in case the original degrees are not yet issued.
- v. The candidates who are employees of a Public Sector Undertaking, a Government Department, a Research & Development organization/lab, a recognized Planning / Architectural Office of repute, can apply under the Sponsored category as per norms of the Academic Ordinances. Such a candidate must have been in employment with the sponsoring organization for at least two years at the time of admission and should submit (a) letter confirming sponsorship and study leave (or extraordinary leave) from the organization for duration of PhD studies at SPA Vijayawada, indicating period of employment and (b) a No Objection Certificate.
- vi. Candidates applying as part time scholars need to submit NOC with declaration as mentioned in the Admission Notification for Direct Admissions to SPAV for PhD programmes dated 01.04.2023 available at SPAV website.
- vii. Reservations for all the PhD categories seats, will be applicable for SC/ST/OBC-NCL/EWS/PH as per rules of the Government of India. Since PhD admissions generally happen twice a year, the programmes run for many years, and there is a limit to the number of scholars that one faculty can guide, the number of seats to be filled in each admission cycle under each PhD programmes shall be the final decision of the Institute.
- viii. The number of full time research scholars with ‘fellowship’, for every admission cycle shall be limited and not guaranteed for all, as per decision of the School. All applicants applying under this category are required to make provisions as a self-financed candidate, till fellowship decisions are finalised.
- ix. Application forms (6 pages) which are incomplete, not signed, or does not have enclosed the required self-attested copies of documents as indicated in the admission notification or the application form, is liable to be summarily rejected.
- x. The institute reserves the right to reject/cancel any application without assigning any reasons.

### **DECLARATION**

**FOR DIRECT ADMISSIONS TO DOCTORAL (PART TIME & FULL TIME) PROGRAMMES AT SPA VIJAYAWADA - AY 2023-24**

*I declare that, to the best of my knowledge, the information furnished by me as above, and the enclosures attached by me as part of this application, are correct. I declare that I have read all instructions in the Admission Notification for Direct Admissions to SPAV for PG programmes dated 01.04.2023 and the application form. If selected for admission, I agree to abide by the rules and regulations of the School. I fulfill the eligibility requirements and if at any time the information provided by me is found to be incorrect, I agree that my admission may be cancelled.*

**Signature of the Candidate**

Place : .....

Date : ...../...../.....



**CHECK LIST FOR DOCTORAL PROGRAMME - APPLICATION**

(To be enclosed with the application)

**Candidate Name:** \_\_\_\_\_

**Applied for PhD Programme:** \_\_\_\_\_

(For List of Programmes offered, refer the Admission Notification for PhD programmes dated 01.04.2023)

**Applied for Category of Research:** \_\_\_\_\_

(For Category of Research refer the Admission Notification for PhD programmes dated 01.04.2023)

| <b>S. No.</b> | <b>Document</b>  | <b>Submitted / Not Submitted</b> |
|---------------|--|----------------------------------|
| 1             | Duly filled application with 01 additional passport photograph   |                                  |
| 2             | Application Fee Receipt  |                                  |
| 3             | Date of Birth Certificate  |                                  |
| 4             | Category Certificate (OBC-NCL/SC/ST/EWS/PWD)<br>(OBC-NCL/EWS Category Certificates issued on or after 01 <sup>st</sup> April, 2022 in the Central Government Format to be enclosed and should be signed not below the rank of Tahsildar)           |                                  |
| 5             | Std. X Marks Sheet /SSC  |                                  |
| 6             | Std. XII / Diploma Marks Sheet   |                                  |
| 7             | Bachelors Degree Marks Sheets (All Semesters) / Consolidated Marks Sheet and Degree Certificate  |                                  |
| 8             | Masters Degree Marks Sheets (All Semesters) / Consolidated Marks Sheet, if applicable and Degree Certificate (Candidates pursuing final year of PG Programme can also apply, as per instructions given in Admission Notification dated 01.04.2023) |                                  |
| 9             | UG / PG Degree Certificate   |                                  |
| 10            | PG Course Completion & Undertaking Certificate (for candidates pursuing final year of PG Programme, as per instructions in Admission Notification on 01.04.2023)   |                                  |
| 11            | PG Provisional Degree Certificate (Candidates who have completed the eligible programmes are to produce provisional degree certificates, in case the original degree certificates are not yet issued)  |                                  |
| 12            | Qualifying and valid GATE Score Card (if any)  |                                  |
| 13            | Work Experience Certificates (if any) – Compulsory requirement for applicants with only UG degree  |                                  |
| 14            | Identity Proof (Aadhar Card / PAN Card / Driving license / Passport / Voter Card)  |                                  |
| 15            | No Objection Certificate from employer (for 'sponsored full time candidates' and 'part time candidates')   |                                  |
| 16            | Letter confirming sponsorship and leave from employer (for 'sponsored candidates')   |                                  |
| 17            | Any Other Document:  |                                  |

**Signature of the Applicant**